



Private Bag X9043, PIETERMARITZBURG, 3200

SCM

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**MINUTES OF MEETING: BRIEFING SESSION**

Minutes of meeting for Tender no: ZNB01955/00000/00/HOD/GEN/23/T

Supply and delivery of Grader Blades as and when required for 3 years

Time: 10:00

Date: 28 November 2024

Venue: Virtual Briefing on Microsoft Teams

Procedural matter	Person
Opening and welcome:  Miss N. Manukuza welcomed all present at the meeting and introduced the Project Managers and Service Provider.	Ms. N Manukuza
Members present: Mr. S Ndlovu Ms. R Adam Ms. S Mkhize	
<b>Bidding process</b>	<b>Ms. Nonhlanhla Manukuza</b>
<p>The meeting was held to discuss the scope of works, tender rules, conditions of contract and give tenderers the opportunity to put forward questions relating to the scope of works and tender documentation for the above-mentioned contract.</p> <ol style="list-style-type: none"><li>1) The session is being recorded for minutes purposes.</li><li>2) The advert stated that the meeting will start at 10:00 and is non-compulsory.</li><li>3) All administrative queries must be directed to Ms. Nonhlanhla Manukuza</li><li>4) All technical questions must be addressed to Ms. R Adam</li><li>5) This document is based on two (2) stages of Evaluation: 1<sup>st</sup> Administrative Compliance 2<sup>nd</sup> Price and Preference</li></ol> <p><b>1<sup>st</sup> Stage: Administrative Compliance:</b></p>	



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- (a) Registered and Active on CSD - Bidders must be active on the CSD by the date of closing for this bid and each member of the joint venture has to be registered on the CSD.
- (b) Tax Compliant
- (c) None of the respondents or its principals may be listed on the register of tender defaulters, and all person listed as prohibited to do business with the state will be eliminated.
- (d) Tender Closes on the 24<sup>th</sup> January 2025 at 11:00, no late entries will be considered.
- (e) Validity period is 120 days from date of closing of this tender.
- (f) Bidders are advised to obtain their own copies of the relevant acts, regulations and standards referred to in this document.
- (g) Tender data will have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.
- (h) Only Original documents filled in ink deposited in the Tender Box will be accepted.
- (i) The tender box is situated at the Department of Transport Head Office, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.
- (j) Submissions must be clearly sealed and clearly identified by tender number, description and closing date.
- (k) Declare any other Companies in which Directors may have an interest in.
- (l) Bidders to ensure that all returnable documents are fully completed, signed and submitted.
- (m) Page 4 of the Bid document, Returnable Schedules was presented and discussed to Bidders

- Due to COVID Risks briefings are held virtually.

### **2<sup>nd</sup> Stage: Price and Preference Points**

The following preference point systems are applicable to invitations to tender: the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included)

- 1 Further explanation is discussed on Page 17
- 2 Acceptable Proof for the allocation of Specific Goals Points- Page 20
- 3 The above specific goals will be verified on your CSD and as per proof requested on Section A of Bid Document



**DESCRIPTION OF THE WORKS****Mr. S Ndlovu**

The Province of KwaZulu-Natal, Department of Transport, invites tenders from experienced suitable service providers to supply and deliver grader blades as and when required for a period of 3 years

**Terms of References**

Discussed in great detail from page 36-41 of the bid document

1. The blades must be through hardened medium carbon steel and must have a minimum of 42 Rockwell "C" hardness measured in the centre of the cross-sectional area of the blade. (Tests will be carried out on batches of blades supplied and if they do not meet this requirement the entire batch will be returned for credit).

**Estimated Quantity Required**

Standard size blade (M16 plough bolts): 1829mm (6ft) = 1790

2134mm (7ft) = 530

Non-standard size blade (M19 plough bolts): 2134mm (7ft) = 1000

6ft and 7ft grader blades are required which must comply with the following minimum specification:

Bidders **must** provide test results from an independent metallurgical laboratory showing at least 4 evenly spaced hardness readings in the centre of a cross sectioned grader blade of the type that has been offered on the bid.

2. The blades must have square holes punched and countersunk to accept:

- M16 plough bolts (for the standard size blades)
- M19 plough bolts (for the non-standard size blades)

3. The centreline of the holes must be positioned 41.1 mm from the top edge and spaced from centre to centre as follows:

- 1st hole: 76.2 mm from the edge
- 2nd hole: 76.2 mm from the 1st hole
- 3rd hole: 152.4 mm from the 2nd hole
- All other holes in between at 152.4 mm
- Last hole: 76.2 mm from the 2nd to last hole and from the edge of the blade.
- Giving 13 holes in a 6ft blade and 15 holes in a 7ft blade

4. Blade thickness must not be less than 19 mm and the height not less than 200 mm. The blade must be curved across its height to a radius of 273 mm measured on the front face of the blade.

5. The back of the blade must be chamfered on both longitudinal edges at a 2.5 to 1 ratio. The longitudinal edges of the blade should not be less than 13 mm thick.

6. Blade tolerances must be within the following limits:

- Overall blade length tolerance: + 0.00 mm/ -4.5 mm.



❖ **QUESTIONS AND ANSWERS**

Q1. What if you are not a VAT vendor?

A1. If you are not a VAT vendor, you will not include the VAT. You will not qualify to claim anything from VAT

Q2. Will this tender be allocated to 1 company?

A2. One service provider will be providing the whole province

Q3. Testing and inspections, please clarify this?

A3. When purchasing the blades, they would have been tested prior. Please provide proof of this. The Department may do random tests, but these are not required from bidders

**ADDITIONAL INFORMATION**

Clarity on the issuing of Addenda was provided to bidders. Bidders need to sign and acknowledge the changes made on the document and attach it if it is issued



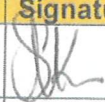

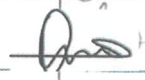

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## Approval by officials who attended the meeting

Closure:	The meeting closed at 10:53
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The minutes are a true reflection of the deliberations held.

Name	Designation	Signature	Date
Ms. S Mkhize	SCM		05/12/2024
Ms. N Manukuza	SCM		5/12/24
Mr. S Ndlovu	TIDS		06/12/24
Ms. R Adam	TIDS		06/12/24